

## **Procedure for awarding the Asia Education Leader (AEL) Course Joint Certificate of Completion**

1. The Certificate is awarded upon successful application by a student currently registered in the AEL Course. The award is treated as a graduation; the awarded student will not be eligible to attend subsequent AEL Summer/Winter Courses.
2. Basic credit requirements for the award of the Certificate can be found on AEL Course website <https://www.sed.tohoku.ac.jp/ireo/aelc/courses/>. The Certificate applicant should check the requirements before application, making sure all the credit requirements are cleared.
3. If all requirements are met, the applicant should submit the online “Application Form for AEL Course Joint Certificate of Completion”, together with copies of all AEL Summer/Winter Course Transcripts.

<https://forms.office.com/r/wsLSgCyV9m>

Deadline: Friday, October 31, 2025

4. A digital copy of the Certificate will be sent via email to the coordinators of each partner university, who will forward to the student applicant.
5. Should there be any enquiries, please contact us at [aelc@grp.tohoku.ac.jp](mailto:aelc@grp.tohoku.ac.jp).

AELC Secretariat

October 2025